

Bettendorf Public Library
 Information Center
 Board of Trustees Meeting
 Thursday, November 12, 2020
 5:00 P.M.
 Online Meeting



Public Location: Bettendorf City Hall, Large Conference Room

Agenda Item	Responsibility	Action	Result
1. Roll Call	Covella		<p>Present: Kathy Brandtner, Cindy Lewis, Doug Lindstrom, Darrin Lindquist, David Pratt, John Rabine, Archana Wagle Absent: None Others present: Hayleigh Covella, Heather Gibbs, Karly Lyle, Paul Odell, Kathleen Richlen, Susan Sharp, Brooke Sweeney-Adrien</p> <p>Rabine called the meeting to order at 5:02 p.m.</p> <p>Sharp stated, "Let the minutes show that the Bettendorf Public Library Board of Trustees met remotely, via conference call, for the November meeting scheduled on November 12, 2020.</p> <p>The meeting was held via conference call in accordance with social distancing guidelines and meeting size requirements established by local authorities during the COVID-19 crisis of 2020.</p> <p>In accordance with Iowa Open Meetings Law, a quorum of the board is present, an agenda was posted in advance, and public space was provided at Bettendorf City Hall for the public to participate during the proceedings, as desired."</p> <p>Rabine noted that Item 6 will be moved up to after Item 4 – Correspondence.</p>

<p>Division Updates</p>	<p>Division Heads</p>	<p>Sarver will be meeting with Lyle and Odell in December to discuss use of sponsorship money and current programming. She has also begun reaching out to people to start planning a socially-distant Booker Bear event.</p> <p>Brandtner asked if there are plans to add new members to the Foundation Board, which currently has seven members. Sarver explained that they plan to wait until COVID restrictions loosen so they can get new members well-oriented.</p> <p>Odell reported that Youth Services launched its online Toddler Reading Program in October. There were 72 participants, which is fewer than last year. The Youth Services Division is now working on the Winter Reading Program, which will start January 4 and will also be all online. The theme is Start Something New at Your Library.</p> <p>Odell noted that grab-and-go kits continue to be very popular. They are making a minimum of 400 bags/month (more if supplies allow). They also saw an increase in virtual program participation last month.</p> <p>Lyle reported that Adult Services is also in the midst of planning its Winter Reading Program. In December, they are also going to have more opportunities for adult and teen take-home kits. The library launched its subscription to Creative Bug last month, with 32 patrons using that service in its first full month.</p> <p>Lyle noted that there are now two study rooms available for patron use. Time is limited to two hours and patrons must be masked. There were 65 requests for study rooms in October.</p> <p>In November, Adult Services plans to re-launch its outreach services with no-contact, outdoor delivery to</p>
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			City Administration and they do not intend to make that change at this time. The trustees agreed that Lindstrom would reach out to City Administration to pass along trustee concerns about masking.
9. Employee Appreciation	Wagle/Lewis		No report.
Next Meeting –December 10, 2020 at 5:00 pm. Adjourn	Rabine		Brandtner suggested the trustees consider bringing a treat to the December meeting to share with staff as a holiday treat. Motion to adjourn by Pratt, second by Wagle. Meeting adjourned at 5:57 p.m.