

Bettendorf Public Library
 Information Center
 Board of Trustees Meeting
 Thursday, March 11, 2021
 5:00 P.M.

Online Meeting

Public Location: Bettendorf City Hall, Large Conference Room



Agenda Item	Responsibility	Action	Result
1. Roll Call	Covella		<p>Present: Kathy Brandtner, Darrin Lindquist, John Rabine, Archana Wagle Absent: Cindy Lewis, Doug Lindstrom, David Pratt Others present: Hayleigh Covella, Heather Gibbs, Karly Lyle, Paul Odell, Jillian Aschliman</p> <p>Rabine called the meeting to order at 5:05 p.m.</p> <p>The Bettendorf Public Library Board of Trustees met remotely, via conference call, for the meeting scheduled on March 11, 2021.</p> <p>The meeting was held via conference call in accordance with social distancing guidelines and meeting size requirements established by local authorities during the COVID-19 crisis.</p> <p>In accordance with Iowa Open Meetings Law, a quorum of the board is present, an agenda was posted in advance, and public space was provided at Bettendorf City Hall for the public to participate during the proceedings, as desired.</p>
2. Consent Agenda <input type="checkbox"/> Approve Meeting Agenda: March 2021 <input type="checkbox"/> Approve Meeting Minutes: February 2021 <input type="checkbox"/> Approve Payment of Library Invoices: March 2021	Rabine	Approve	<p>Motion by Brandtner, second by Lindquist to approve the Consent Agenda as presented. Motion carried.</p>

3. Public Forum (limit of 3 minutes per person)	Rabine		New Director Jillian Aschliman introduced herself and is looking forward to starting on March 29.
4. Correspondence	Odell		There was no correspondence.
5. Director's Report	Odell	Updates	<p>Odell reported that Sue's last day as Library Director was February 26. Jillian Aschliman will start on March 29. Odell will be the interim director. She has a city email address set up and has attended a few digital meetings. Other than that, things at the library are status quo. COVID mitigation remains in place and the library continues to provide digital resources and programming.</p> <p>Odell reported that the Foundation allocation this year is \$60,000, as it has been for the last year. Instead of one grant cycle, Sarver is looking into allowing allocation requests throughout the year.</p> <p>Lyle reported that the Friends approved this month's wish list. The book shop continues to perform well. They are currently troubleshooting what to do with books that do not sell.</p> <p>There was no Foundation update.</p> <p>Brandtner asked if there is any thought regarding helping patrons sign up for vaccines since people are having so much trouble. Odell noted that reference staff is available to assist. They haven't gotten any calls or questions regarding vaccine signup, but he will look into it.</p> <p>Odell reported that Youth Services is continuing to work with online programming and has started working on developing summer programming. He has talked a bit with Sarver and the Foundation regarding sponsors and possible outdoor events for the Summer Reading Program. They are considering doing outside story-time</p>
Friends Report	Odell/Lyle		
Foundation Updates	Sarver/Brandtner		
Division Updates	Division Heads		

			<p>in Faye's Field. Additionally, one of the entertainers who is providing digital content is available for a last minute live performance if needed.</p> <p>Lyle reported that Information Services is getting more in tune with which virtual formats patrons prefer and respond to. In February, they hosted their first Facebook Live event with Fourth Wall Films, which generated a lot of views. February was also the first full month the library was able to offer Flipster. This month's statistics are the last month that correlate to pre-COVID 2020 statistics. Further 2021 statistics will compare to COVID months. A year out from COVID, Information Services is seeing a 14% increase in usage of digital materials. Additionally, Interlibrary Loan statistics for the past few months have been significantly higher, probably due to adjustments made to new materials while the library was closed to browsing. Additionally, Davenport Main has been closed for renovations, which may be part of that increase.</p> <p>Information Services is resuming virtual teen volunteer opportunities and is looking into COVID-safe options for adult volunteers.</p> <p>Gibbs reported that curbside appointments remain low now that the library is open to browsing. They are still offering those appointments. Circulation is currently interviewing for a 28-hour clerk. That position was vacated by an employee who became full-time. More recently, a 19-hour clerk gave two weeks' notice, so that position will be available.</p>
6. Policies/Contracts • None	Odell	Approval	There were no policies/contracts for review.
7. Governance	Lindquist		There was no report.
8. Community City Relations	Lindstrom		There was no report.
9. Employee Appreciation	Wagle/Lewis		There was no report.

<p>Next Meeting – April 8, 2021 at 5:00 pm.</p> <p>Adjourn</p>	<p>Rabine</p>		<p>Trustee Book Recommendations:</p> <ul style="list-style-type: none">• John Rabine recommends <i>We Came, We Saw, We Left</i> by Charles Wheelan. <p>Motion to adjourn by Lindquist, second by Brandtner. Meeting adjourned at 5:26 p.m.</p>
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